



**GEORGIAN BAY
BIOSPHERE**
MNIDOO GAMII

Board Director - Role & Responsibilities

Building A Sustainable Future

Georgian Bay Mnídoo Gamii Biosphere (GBB) is a registered charity that creates vibrant communities through our conservation, education, culture, and sustainability programs.

Governance

As a registered charity, the GBB has constitutional documents including Letters Patent for incorporation and Bylaws that govern the corporation. The GBB has a Board of Directors that provide high-level governance, financial oversight, and strategy, and is supported by a management team, including Executive Director and Director of Operations.

Accountability

The Board of Directors are collectively accountable to GBB members, funders, and other stakeholders. They are responsible for the vision and strategic direction of the GBB, the effective stewardship of financial and human resources, and for acting wisely in making fiduciary decisions in the best long-term interests of the GBB.

Authority

Directors do not have authority to independently approve actions by GBB, to direct staff, or to speak and take a position on a policy matter on behalf of the GBB, unless such authority is given by the Board.

Time Commitment

Directors are elected annually at the Annual General Meeting (AGM) for a three-year term. Directors attend Board meetings, which are held approximately 6 times per year, events, and the AGM. Most Directors choose to also sit on a committee of the Board. Directors can expect to contribute a minimum of five hours per month.

Desired Qualifications

The Board of Directors represents a diversity of experience, skills, and interests. The following are considered to be desired qualifications for all Governors:

- Commitment to organizational mission, vision, and strategic direction
- A contribution of time with talent and democracy in teamwork
- An interest in continued learning and sharing expertise
- Expertise in any of the following would be an asset: Anishinaabek cultural knowledge, fundraising, communications & marketing, anti-racism, social enterprises, financial management and legal knowledge



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EXPRESSION OF INTEREST

for volunteers who would like to serve as a Director for GBB

Please fill in this confidential form to tell us a little about yourself
Our Nomination Committee will review this form and be in touch with you. Thank you!

Name: _____

Address: _____

Phone number: _____

Email: _____

Current employment (optional): _____

GBB member that contacted you (if applicable): _____

1. What are your motivations for considering becoming a volunteer Director?

2. What specific skills or knowledge do you have that could be beneficial to our organization?

3. Do you have experience as a Director of a non-profit Board? Yes or No (please circle one)

If yes, please explain briefly:

4. Please provide any other information you think would support your positive contribution to the Georgian Bay Biosphere Board of Directors.

Signature

Date

Please scan completed form and email to info@gbbr.ca

or deliver to GBB:

PO Box 662, 125 William Street

Parry Sound, ON, P2A 2Z1

Thank you, Miigwech!

GENERAL INFORMATION FOR PROSPECTIVE DIRECTORS

The GBB seeks to recruit capable and responsible persons as Board Directors who are committed to its vision, mission and good governance. Nomination of new Directors shall be governed by the GBB's Recruitment and Nomination Policy.

Selection Process: The GBB Governance Committee shall review all written Expressions of Interest, vet and meet with prospective candidates. All prospective volunteers will be contacted with the Committee's decision; selected candidates will confirm their wish to stand for election and that slate of candidates will be published in the Agenda for the next Annual General Meeting.

Expectations: New Directors shall sign an agreement, outlining their understanding of the expectations for volunteers, code of conduct, and related responsibilities. This includes attendance at meetings and participation in a subcommittee of interest to them.

Orientation: Each volunteer will receive a binder with information about UNESCO world biosphere reserves, GBB's Bylaws, Strategic Plan and Annual Budget. Relevant policies, list of committees, and Board member contact information will be provided, along with AGM minutes and previous Board minutes. They will be invited to meet with the Executive Director and other staff to learn more about the operations and programs of GBB.

Information about Georgian Bay Biosphere available at www.gbbr.ca

Information about GBB's "State of the Bay" available at www.stateofthebay.ca

Information about Maamwi Anjiakiziwin available at www.maamwigeorgianbay.ca

Term: The term of office for directors shall be three (3) years terminating at the third annual meeting following their election as Director of the Corporation. There is not a maximum amount of terms that may be served.

Composition: The Board must have a minimum of nine and maximum of fifteen Directors. The positions for officers include Chair, Vice Chair, Secretary, and Treasurer

Questions? If you have further questions, please contact Organizational Manager Laura Peddie at 705 774 0978 or info@gbbr.ca