

## JOB DESCRIPTION:

### **Wildlife and Outreach Assistant** Parry Sound, Ontario



**Position:** Environment and Outreach Assistant  
**Organization:** Georgian Bay Mnidoo Gamii Biosphere  
**Location:** Parry Sound, Ontario  
**Start Date:** July 2, 2024  
**End Date:** August 30, 2024, possibility of extension  
**Wage:** \$16.55/hr commensurate with experience

### **Position Description:**

The Environment and Outreach Assistant will support the Georgian Bay Mnidoo Gamii Biosphere and its partners in the delivery across all program areas. This position will cover activities that involve the delivery of fieldwork, education, outreach, animal husbandry, and office work.

Fieldwork in the region requires a high tolerance to a variety of biting insects, harsh weather conditions, strenuous work, dangerous roads, exposure to road-related reptile mortality events and venomous reptiles.

### **Program Responsibilities:**

1. Support a range of environmental fieldwork activities including road surveys, stewardship, benthics monitoring etc;
2. Assist with other field work as assigned including: turtle surveys, bioblitzes, benthic monitoring, ELC surveys, ground-truthing, etc.
3. Deliver outreach/education to the community and surrounding area such as markets, community events, pow wows, turtle hatchery tours, training sessions, etc.
4. Record daily logs and manage data, including data input into Excel spreadsheets and other data management software.
5. Support guided hikes, delivering presentations to all age groups, and other nature interpretation where needed.
6. Assist with creating communication items including, but not limited to, blog posts, social media posts, newsletter articles, and infographics.
7. Assist partner organizations with activities (such as phragmites removal, enclosure set-ups, wildlife fence repairs, other surveys).
8. Other duties as assigned.

### **Knowledge and Experience:**

- We are interested in individuals keen to be outdoors, respond to team needs and have a passion for community and environment;
- Comfort working outdoors is required.

- Interest and knowledge of Ontario Species at Risk, field work, and conservation.
- Experience/interest in and ability to quickly learn multiple data collection methodologies including, but not limited to; benthic monitoring, radio-telemetry, morphometric data collection, and turtle nest excavation.
- Comfort or willingness to practice speaking with small and large groups of people
- Be highly motivated, independent, and must work well in a team environment.
- Ability to tolerate extreme weather conditions, biting insects, and full days in the field.
- Comfort to navigate in the field and safely operate a canoe is an asset
- Valid class G driver's license is preferred.
- Valid First Aid/CPR certification is beneficial

**Eligibility:**

- Be between 15 and 30 years of age at the start of the employment.
- Be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of employment.
- Have a valid social insurance number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.

**Hours:** A normal week will be 35 hours. This position works with volunteers and will require weekend and evening work. Time-off will be provided in lieu of time worked on weekends and evenings.

**Location:** Work will be performed from the Biosphere office (125 William Street, Parry Sound) as well as from locations across eastern Georgian Bay.

**To Apply:**

Please email resume and cover letter as one PDF document with the job ad in the title to Tianna Burke at [tburke@georgianbaybiosphere.com](mailto:tburke@georgianbaybiosphere.com) **by February 19<sup>th</sup>, 2023 at 11:59pm**. Only successful candidates will be contacted.

This position is partially funded by the Government of Canada.

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